

JAZZCAMP WEST

{ 2009 Faculty Packet }

WHAT'S INSIDE:

- 2-5 General camp info including what to bring to camp
- 3 First day schedule
- 6 Directions to camp
- 7-9 Release Form Information
- 10-11 *Media Form*, Emergency Contact and Medical Form
(Must be signed and brought to camp!)

ADDITIONAL DOWNLOADS ON OUR SITE:

- Daily Schedule-at-a-Glance
- Class Descriptions
- Site Map

Dear Jazz Camp WEST Faculty,

Jazz Camp West is almost here! We're thrilled you will be with us and we're looking forward to another week of incredible music, dance and community. Be sure to bring this information packet to camp with you! If you still have questions, do not hesitate to call Madeline at 415.567.2667

ARRIVAL: Please carpool if possible! Once you arrive, you will not need your car and will be asked to park in a designated area for the week. No cars may be driven on-site during the week unless given permission because of health or mobility issues. Everyone should arrive between 10-11am on Saturday, June 21st. From Pescadero Road, enter YMCA Camp Jones Gulch on Camp Jones Gulch Road. You'll eventually see an administration building on your left. Park your car in the grassy area and check-in at the registration tables. You'll be directed from there. For those camping, arrive closer to 10:00am to allow time to stakeout your campsite in the designated areas. There will be approximately 300 people on the site this year. In most cases we have housed people according to age, and proximity to classes (depending on your instrument). Beds will be taken on a first-come, first-serve basis upon arrival at camp. Classes will begin at 9:00am the next morning. Camp concludes approx. 2pm on Sat, June 28th.

GUEST POLICY: Jazz Camp West discourages guest visits during the week. This is a Jones Gulch Policy and assures privacy and safety for our participants. If there is a visitor on site, they must check in at the office. However, guests and family are invited on Friday night to attend the Final Dance Recital (which starts at approximately 8pm) The final Saturday Student Performances (which are from 10am-1:00pm) And the final BBQ Lunch (at approximately 1pm). The BBQ is available for purchase for guests for \$15. Guests MUST PAY FOR THEIR MEAL at the BBQ. We cannot provide overnight accommodation for guests. Please discourage all guests from visiting for any other reason.

HOW TO COMMUNICATE FROM CAMP:

There are three pay phones on site. (Cell phones don't receive a strong enough signal to operate). The general camp number is 650.747.1200. We check for messages throughout the day and post them on a message board in front of the Dining Hall. The mailing address is: Camp Jones Gulch, 11000 Pescadero Road, La Honda, CA 94020. There is no computer access. Go cold turkey, you can do it!

FIRST DAY SCHEDULE:

| | |
|------------------|---|
| 10-11am | Arrival |
| 11-12 | Settle-in, set-up tents, unpack in cabins, check-in at Siden, etc. |
| 12:00 | Lunch at our outdoor picnic area (Sun Ra's Space) |
| 1:00 | 1:00: Optional camp tour for students. Meet @ Sun Ra's Space All Faculty Meeting (Main Amphitheater) |
| 2:00 | All-camp meeting (Main Amphitheater) |
| 4:30 (approx) | At the conclusion of our All-camp meeting, Evaluations begin. Evaluations are only for Combos, Vocal Intensive, Gospel Ensemble and Vocal Ensembles. No auditions are necessary for the Jazz and Latin Big Bands, or Gospel Choir. |
| 5:30 | Mandatory meeting for all students 17 & under on the deck outside the small dining hall. |
| 6:00 | Mandatory Scholarship/Work-Study meeting on the deck outside the small dining hall. |
| 6:30 | Dinner |
| 8:15 | Faculty Concert |

THINGS TO BRING TO CAMP – *Personal Items*

ALL BEDDING - pillows, warm blankets, sheets, towels, sleeping bags, etc. (If you are staying at Siden Conference Center bedding and towels are provided.) Toiletries, flashlight, alarm clock, watches, earplugs, water bottles (there is free filtered water available at various water fountains, so bring an empty bottle to re-fill), bug spray, camera, shower shoes (flip-flops), any special specialty batteries (example 9 volt), a thermal coffee cup.

All cabins at YMCA Camp Jones Gulch are very simple wooden structures. You'll be sharing a room with another faculty member (see your Individual Faculty Schedule). All cabins have electricity and heat. In addition, you may want to bring more pillows, futons, sleeping pads, cozy quilts and blankets, etc. Earplugs will be helpful if you are not used to sleeping with other people in the same room. Don't forget, it can get cold at night. **Bring warm blankets!**

If you know that you snore, as a courtesy please call us and alert us at 510-287-8880.

Bring casual clothing that is appropriate for both very warm and very cold weather including warm coats and sweaters, long-sleeve shirts, pants, hat, gloves, scarves, etc. as well as shorts, tank tops, and bathing suits. It is typically cold in the mornings and evenings, and very hot mid-day. It rarely rains, however, just in case, bring raincoats, rain gear, etc. Do not underestimate the possibility of cold weather! Make sure to bring a very warm jacket and heavy sweater. Since most classes and concerts are outdoors, warm clothing is critical for your comfort. Also, consider bringing a pad to sit on while attending the evening concerts. Remaining warm, cozy and cushioned is a plus!

If you are camping, make sure your tent is waterproof and bring a tarp to place underneath it. Even if it doesn't rain, it can get foggy and damp. We want to keep you warm and dry!

There are coin-operated washer/dryers on site. We provide laundry soap our camp store.

EQUIPMENT - PLEASE BRING YOUR INSTRUMENT (Inc. amps) TO CAMP.

There is one piano or keyboard provided for each class, with an additional 10 keyboards with headsets in our Piano Lab. There are a limited amount of amps. Bring a light portable amp with you. There are also a limited amount of drum sets. Drummers, please bring your kit. We have a huge, indoor dedicated drum room (*Elvin's Drum Zone*) where you can set up your kit (and rug) for the week.

Don't forget your amplifiers and amp cords, extension cords, guitar strings, reeds, etc. As well as all class materials: manuscript paper, fake books, blank tapes, portable tape recorders, charts, batteries, pens and pencils.

We also suggest bringing a dolly or suitcase carrier with bungee cords for moving heavy instruments around. The site is quite large and you may need to walk quite a distance at times. A carrier with wheels can be very helpful if you have a heavy instrument!

Dancers - Bring jazz shoes for the jazz class, and comfortable shoes for Salsa. All dance classes will be taught on wood floors. Also bring sweatshirts, leotards, tights, sweat pants, etc.

YOGA:

We offer an early morning Yoga Class with Pamela Carrara, founder of the *San Francisco Yoga School*. Please bring your mats, towels and/or blankets.

THE CAMP STORE/OFFICE:

DJ Hamouris and her husband Buffalo will be running the camp store. In addition to T-shirts, sweatshirts, hats, messenger bags, music books, snacks, bottled water, cassette tapes and batteries, you may also want to purchase the all-camp photo, raffle tickets, Open Mic DVD's, or faculty CDs. You can purchase some of these items from our website as well (www.jazzcampwest.com). The store accepts VISA, MasterCard, checks or cash. We do not have ATM capability. You may want to bring extra dollars for a fabulous morning cappuccino or our annual raffle and silent auction that helps raise money for our scholarship fund. Expect some terrific prizes!!! More info will be given at camp.

If you have any questions, call Madeline at 415.567.2667.
We look forward to seeing all of you at camp!

See you there!

Madeline and Stacey

DIRECTIONS TO JAZZ CAMP WEST (YMCA Camp Jones Gulch)

From San Francisco Area:

280 south to Hwy 92 WEST towards Half Moon Bay. Turn LEFT on Hwy 1 South. Drive about 45 minutes and take a LEFT on Pescadero Road.

(Do not take the left turn towards La Honda off of Hwy 1. Go past this and keep looking for the Pescadero Rd. sign.) Turn RIGHT at the YMCA Camp Jones Gulch sign and drive in on Jones Gulch road until you see the admin. building on your left. (There are other YMCA camp signs. You are looking for Camp Jones Gulch!) Expect to drive approx. 1 hr. and 30 min. from the Bay Area and 20 minutes from the Pescadero Rd. turnoff.

From East Bay (2 ways):

1. Quickest way, but very curvy:

980/880 South. Cross the San Mateo Bridge which takes you on to Hwy 92. Take 280 south, and then Hwy 84 West. This will take you through the little town of La Honda. Take a LEFT on Pescadero Rd. Stay right at the "Y" (left is Alpine Rd.) Go 4-5 miles and turn LEFT at the YMCA Jones Gulch sign.

2. This may take an extra 15 minutes or so, but it is less curvy for those who don't do well on "endless" curvy roads: 980/880 south and take the San Mateo bridge to Hwy 92 west. Drive straight and turn LEFT onto Hwy 1 south. Drive straight on Hwy 1 and turn LEFT on Pescadero Road. (Do not take the left turn towards La Honda off of Hwy 1. Go past this and keep looking for the Pescadero Rd. sign.) Turn RIGHT at the YMCA Camp Jones Gulch sign and drive in on Jones Gulch road until you see the admin. building on your left.

Directions to Siden Conference Center:

REMEMBER - FIRST REGISTER AT JAZZ CAMP WHERE YOU WILL PICK UP YOUR KEYS FOR YOUR ROOM AT SIDEN.

After registration at Jones Gulch, head back out to Pescadero Road.

Take a LEFT onto Pescadero Road. Follow the road until you see a sign for Redwood Glen Camp on your left. This takes you onto Wright Road. Continue following the signs for Redwood Glen Camp. When you enter the camp, you will see a sign directing you towards the office. From there, follow the sign leading you on to Siden Conference Center.

If you need directions from other locations, call YMCA Camp Jones Gulch at (650) 747-1200.

FACULTY RELEASE FORM:

Please sign and bring with you to registration on first day of camp.

RULES AND REGULATIONS PERTAINING TO ALL JAZZ CAMP FACULTY

- 1. Smoking.** No smoking is allowed in any of the camp buildings in accordance with California law, including but not limited to all sleeping areas, the dining hall and the classrooms. Smoking also is not allowed on any trails, program areas or in front of the entrance to any of the camp buildings. Smoking is allowed only in designated areas. Please take all precautions to prevent fires and dispose of cigarette butts properly.
- 2. N/A**
- 3. Evening Activities.** Every evening during the week of camp there is a faculty concert held in the amphitheatre. We encourage all faculty to attend these concerts, which are rare collaborative performances
- 4. Music Curfew.** Music may not be played between the hours of 10:00 p.m. and 8:00 a.m., except at the evening faculty concerts held in the amphitheatre, the dining hall and small dining hall. Music played in the dining hall MUST stop by 1:00 a.m. The last people to leave the dining hall and small dining hall are responsible for turning off the lights and closing the doors.
- 5. Hiking.** Trail maps are available from the camp office. For your safety, we recommend that you do not hike alone and that you remain on the marked trails. Please keep an eye out for poison oak and stinging nettles.
- 6. Drugs and Alcohol.** Camp Jones Gulch policy forbids the use of alcohol or drugs. Prescription drugs are permitted with a valid physician's prescription.
- 7. Damage to Persons and Personal Property.** Damage, destruction, abuse, vandalism, or theft of any personal property is prohibited. The student and his or her parent/guardian, together, shall be solely responsible for any damage that the student may cause to others or to property, regardless of the nature of the damage or claims, arising from or related to the student's participation in Jazz Camp West.
- 8. Swimming Pool.** All swimmers are required to shower before they enter the pool. The pool will be open during posted times. A lifeguard will be on duty.
- 9. Wildlife.** There are many raccoons at Camp Jones Gulch. Campers must be mindful about leaving food out or leaving doors open on their cabins or tents. Raccoons are notorious for getting into personal items as well as munching on any food that is left around.
- 10. Pets.** No pets are allowed at camp.

11. **Firearms and Other Fire Dangers.** No firearms, ammunition or weapons of any kind are allowed at camp and are subject to confiscation, if brought. No portable barbecues, fire pits, flammable liquids or fireworks are allowed in camp. Fires are permitted only in designated campfire areas and fireplaces around camp.

12. **Driving and Parking.** Parking is limited. Please park in designated parking areas only. Camp roads must be kept clear in case emergency vehicles have to get through. The road to the Indian Bowl is a maintenance road only. We discourage the setting of car alarms at camp (raccoons set them off and disrupt concerts and tent campers). Camp Jones Gulch follows California driving laws. The speed limit in camp is 10 mph. Passengers are not allowed to ride in the back of pickup trucks.

13. **Meals.** Meals will be served for 1 hour after the mealtime begins. Please be aware of this and try to arrive on time for meals. A vegetarian alternative will be available as well as a salad bar at lunch and dinner. The kitchen prepares meals for exact numbers of diners. No guests are allowed, unless advance permission is obtained from the Executive Director. All guests will be expected to pay for meals. Coffee and Tea will be served all day in the dining hall.

14 **Clean-Up.** Please keep camp clean. If you see any papers or trash along your way or in your room, please place it in the nearest trash can. Recycling bins may be found at the entrance to camp.

The dining room also serves as our dance studio, therefore the clean-up process after meals is critical. Each person is responsible for cleaning up after every meal. All dishes must be bussed and each camper must wipe his or her own area with the sponges provided. Please return any used cups to the kitchen, if you have removed one or if you see any anywhere in the camp. It is very easy for the kitchen to run out of cups midway through the week as people continue to take their coffee cups with them from meals. The last two people at a dining table are responsible for folding the table and moving it against the wall. All campers must be mindful of leaving the dining area promptly after meal times and making sure their table and the direct area on the floor beneath them is generally picked up in respect for the next class. If you are not finished with your meal by the time the next class begins, you must finish it out on the deck.

On the last day of camp, everyone must help do a major clean-up so that we leave Camp Jones Gulch as beautiful as it was when we arrived. We will have an hour after breakfast on the final Saturday for packing and pick-up before the final concerts begin. We cannot guarantee that articles left behind will be able to be reunited with their owners so please try and take everything with you when you leave.

15. **Personal Belongings.** Valuables may be locked in the camp office. The office will be open for about 7 hours per day, and office hours will be posted on the office door. Please do not bring any unnecessary valuables to camp. Jazz Camp WEST is not responsible for any lost or stolen personal property.

16. **Water and Energy Conservation.** Please conserve water whenever possible (e.g. showering, toilets, etc.). Be careful about putting only appropriate items in toilets! We must be careful with plumbing and septic systems with this many people. Please turn off lights and leave doors and windows closed when cabin heaters are in use. Turn off heaters and lights when not in use.

17. **Visitors.** Except for the last day of camp or final Friday dance performance, visitors are not allowed at camp unless advance permission is obtained from the *Executive Director*. All visitors must check in at the camp office upon arrival.

18 **Photographs, Videos and CDs.** There will be a professional photographer and a videographer at camp. These media materials will be used for Jazz Camp WEST and Rhythmic Concepts, Inc. promotional purposes. An all-camp professional color photo will be taken on Wednesday at 5:30.

We will have a sign up for those wishing to purchase these and they will be on sale in the office during the last days of camp. (Great memento of Jazz Camp WEST!)

19. **Copying.** Please plan ahead and do all photocopying in advance of camp. We will reimburse you up to \$25 (with receipt). There is also a (very slow) copy machine on site.

20. **Jazz Camp WEST concessions:** Jazz Camp WEST T-shirts, sweatshirts, hats and messenger bags will be on sale in the camp office. Music books and faculty CD's will also be available along with tapes, batteries, snacks, water and other miscellaneous items.

21. **Phones.** There is no cellular service at camp. There are pay phones located at the dining hall, Randolph Lodge and at the Administration Building.

22. **Horseback Riding.** Long pants and closed toe shoes are required. Jazz Camp will offer one organized ride for those who sign up at camp for an additional fee.

SIGNATURE PAGE FOR FACULTY WAIVER

Signed waivers must be received by all Jazz Camp West participants.
Please read, sign and **bring to registration** on first day of camp.

By signing this form, I acknowledge I have read all rules and regulations, and I agree to adhere to and abide by those rules and regulations.

I also hereby release Rhythmic Concepts, Inc., Jazz Camp WEST as well as its directors, officers, employees, volunteers, agents and representatives from any and all responsibility and liability of any nature, including any and all claims of injury, illness, death, loss or damage, resulting from my participation in Jazz Camp WEST, including but not limited to any claims for lost, damaged or stolen instruments or other personal belongings or for any bodily injury claims.

I hereby agree to be solely responsible for any damage that I may cause either to other persons or to any property, regardless of the nature of the damage or claims, and to indemnify and hold Rhythmic Concepts, Inc. harmless from any costs, damage or injury to any person or property arising from or related to my participation in Jazz Camp WEST.

I hereby agree that I will not move any instruments or musical, audio or video equipment from its designated location, unless specifically requested by Zach Cantwell (Equipment Coordinator).

Signature

Date

JAZZ CAMP WEST EMERGENCY CONTACT AND MEDICAL FORM

Name _____

IN CASE OF EMERGENCY, PLEASE CONTACT:

1. Name _____

Phone () _____ Cell () _____

2. Name _____

Phone () _____ Cell () _____

List any medical information such as allergies, health issues we should know about.

MEDIA

During the week of Jazz Camp WEST, there will be professional photographer and videographer at Jazz Camp WEST. By signing below, you are authorizing that any media taken of you during Jazz Camp WEST may be used by Rhythmic Concepts, Inc. for promotional purposes.

I hereby release any and all rights I may have to any photos taken of me during Jazz Camp WEST for Rhythmic Concepts, Inc. promotional purposes.

Date

Signature

Print Name